

DETAILED INSPECTION CHECKLIST

FA SC STMT TEXT

830 AVIATION SUPPLY FOR ACTIVE DUTY UNITS (MAW)

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830 01 METRICS AND ANALYSIS MANAGEMENT (MAW ALD-C)

830 01 001 Purpose:

The future of supply effectiveness is driven by the consequences of the trends we see, trends which interact with internal and external activities. Even the most accurate identification and analysis of recent and current trends cannot offer a reliable guide to the future. Not achieving goals is not an indicator of failure, but being able to understand barriers to overcome in order to incrementally improve is imperative.

Does wing ALD-C review, analyze, and evaluate managerial, performance, and financial data in relation to the aviation supply effectiveness and readiness posture of the force?

Reference

MCWP 3-21.2

830 01 002 Does ALD-C receive corrective action plans from the MALS ASD for TYCOM goals not achieved per the monthly Inventory Management Performance Report (IMPR)?

Reference

MCWP 3-21.2

830 01 003 Does ALD-C assist the MALS ASD's in overcoming barriers identified for not achieving established TYCOM goals or Key Performance Indicators (KPI's) determined by T/M/S teams?

Reference

MCWP 3-21.2

830 01 004 Does ALD-C partner with the wing comptroller and assist in Resolving flight hour budget issues?

Reference

MCWP 3-21.2

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830 02 READINESS MANAGEMENT (MAW ALD-C)

830 02 001 Purpose:

The Aviation Supply Section (ALD-C) serves as the principle staff assistant to the Assistant Chief of Staff (AC/S) Aviation Logistics Department (ALD) for planning, directing, coordinating and supervising all aviation supply material related issues. ALD-C will monitor, analyze and reconcile logistics reports with daily material readiness reports to ensure validity and accuracy.

Additionally ALD-C will, in coordination with higher headquarters and the external agencies, assist subordinate units in expediting frustrated Hi-Priority material requirements for supported aircraft and other aviation related support requirements.

Does wing ALD-C participate in activities that identify and resolve significant aviation supply issues, which are negatively impacting force readiness?

Reference

MCWP 3-21.2

830 02 002 Does ALD-C review the Aviation Maintenance Supply and Readiness Report (AMSRR) daily to identify readiness degraders?

Reference

MCWP 3-21.2

830 02 003 Does ALD-C take appropriate action with subordinate units, higher headquarters, and external agencies to expedite readiness degraders?

Reference

MCWP 3-21.2

830 02 004 Does ALD-C coordinate with subordinate units to ensure corrective action identified is taken to resolve material readiness issues?

Reference

MCWP 3-21.2

830 03 INSPECTION/TRAINING ASSIST VISIT PRGM MGMT (MAW ALD-C)

830 03 001 Purpose:

The fundamental purpose of an inspection is to assess, assist and enhance the ability of a unit to prepare for and to perform its assigned mission. The inspection will concentrate on the core

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functional areas to ensure compliance with Marine Corps Orders, policies, and procedures. Additionally the inspection will ensure each division is accomplishing its assigned missions, tasks, and functions. Inspections will identify root causes of problems, recognize excellence, and will be a positive, productive learning experience for all Marines and Sailors.

Does the wing ALD-C implement, audit, inspect, and provide oversight for the MAW CG for all policies and procedures relating to the administration and management of aviation supply?

Reference

MCWP 3-21.2

830 03 002 Does ALD-C have an Aviation Logistics (AVLOG) inspection program established to assess the overall health of the Aviation Supply Departments?

Reference

MCWP 3-21.2

830 03 003 Does ALD-C have an AVLOG Training Assist Visit (TAV) program established to provide training in deficient areas identified by assist visits, inspections, and the MALS ASD?

Reference

MCWP 3-21.2

830 03 004 Has ALD-C conducted AVLOG inspections and TAV's as directed by the wing order/instruction?

Reference

1ST MAW WGO 5040.2_,; 2D MAW WGO 4790.16_,; 3RD MAW WGO P5041.1_

830 03 005 Does ALD-C conduct follow-on AVLOG inspections for ASDs, Divisions, Branches, or areas that receive a grade of "Needs More Attention" and "Off Track?"

Reference

1ST MAW WGO 5040.2_,; 2D MAW WGO 4790.16_,; 3RD MAW WGO P5041.1_

830 04 CORE COMPETENT UNIT MANAGEMENT (MALS AVIATION SUPPLY)

830 04 001 Purpose:

The management of the MALS ASD is the responsibility of the Aviation Supply Officer. The Aviation Supply Department provides support to aviation organizational and intermediate level maintenance units whether shore-based, sea-based, or during

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expeditionary operations.

Does the Aviation Supply Department (ASD) provide aviation supply support for aircraft and navy-funded equipment to all supported units?

Reference

MCWP 3-21.2, 4-1, 4-11.7

830 04 002 Does the ASD perform all tasks related to maintaining and reporting financial accounts granted to the ASD?

Reference

MCWP 3-21.2

830 04 003 Does the ASD manage and monitor requirements for aeronautical-related custodial material?

Reference

MCWP 3-21.2

830 04 004 Does the ASD have the appropriate level of qualified and deployable MOS Marines available to conduct supply chain material management operations?

Reference

MCWP 3-21.2

830 04 005 Has the ASD passed prior wing inspections?

Reference

MCWP 3-21.2

830 05 INSPECTION/TRAINING ASSISTANCE PRGM MGMT (MALS AVIATION SUPPLY DEPARTMENT)

830 05 001 Purpose:

The fundamental purpose of an inspection is to assess, assist and enhance the ability of a unit to prepare for and to perform its assigned mission. The inspection will concentrate on the core functional areas to ensure compliance with Marine Corps Orders, policies, and procedures. Additionally the inspection will ensure each division is accomplishing its assigned missions, tasks, and functions. Inspections will identify root causes of problems, recognize excellence, and will be a positive, productive learning experience for all Marines and Sailors.

Does the Aviation Supply Officer (AvnSupO) implement, audit, inspect, and provide oversight for the MAG CO on all policies and procedures relating to the administration and management of aviation supply?

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Reference
MCWP 3-21.2

- 830 05 002 Does the AvnSupO ensure that internal audits or inspections are conducted on a quarterly or annual basis?

Reference
MCO 4400.177F

- 830 05 003 Does the ASO review on a quarterly basis the positive and negative results of audits performed IAW Appendix G and H and corrective action is taken as required?

Reference
MCO 4400.177F

- 830 05 004 Does the ASO review all external inspection/assist reports and take corrective action as applicable?

Reference
MCO 4400.177F

- 830 06 MARINE AVIATION LOGISTICS SUPPORT PRGM MGMT (MALS AVIATION SUPPLY DEPARTMENT)

- 830 06 001 Purpose:

MALSP provides the logistics support capable for rapid task organization and deployment. The primary means for accomplishing this enhancement is a series of standardized, predetermined logistics support packages containing all elements required to support any CONPLAN that the Marine Corps may be tasked to execute. Contingency support packages (CSPs), the primary MALSP building blocks, contain negotiated allowances of spare parts needed to sustain Marine aviation in combat.

Does the Aviation Supply Department maintain the capability to ploy deploy and provide MALSP packages as integral units or as tailored AVLOG elements assigned to another MALS to support aircraft assigned to a "host" MAG/MALS or ACE?

Reference
MCWP 3-21.2

- 830 06 002 Does the ASD have the required logistics support capability and re-supply procedures to sustain Marine aviation in combat?

Reference
MCWP 3-21.2

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- 830 06 003 Does the ASD identify key logistical constraints and potential risk that may impact deployed operations and take appropriate action to mitigate them?
Reference
MCWP 3-21.2
- 830 06 004 Does the ASD provide supply support for all aviation logistics operations?
Reference
MCWP 3-21.2
- 830 06 005 Is the ASD Plan of Action and Milestones being executed IAW the Aviation Logistics Readiness Plan (ALRP)?
Reference
MCO 4400.177F
- 830 07 TECHNICAL TRAINING PROGRAM MANAGEMENT (MALS AVIATION SUPPLY DEPARTMENT)
- 830 07 001 Purpose:
- Marines receive entry-level skill training required to qualify for an MOS prior to being assigned to the FMF, but receive minimal training that provides the skills and knowledge needed to perform specific jobs. Specialized training aimed at skill progression provides a Marine with the requisite skills and knowledge to perform at a higher level within his occupation field. The continuation of specialized training ensures the learning of new information and adherence to established procedures through repetition of tasks. The end result is a technically proficient Marine.
- Does the ASD conduct individual and department training to qualify organic and supported squadron personnel for performance of assigned missions and tasks?
Reference
MCO 4400.177F
- 830 07 002 Does the ASD publish a training plan?
Reference
MCO 4400.177F
- 830 07 003 Are the ASD personnel receiving the minimum amount of training required by higher headquarters?
Reference
MCO 4400.177F

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830 07 004 Does the ASO ensure remediation is accomplished for those ASD personnel who have not received the minimum amount of training?
Reference
MCO 4400.177F

830 08 AVIATION LOGISTICS SUPPORT MANAGEMENT (MALS AVIATION SUPPLY DEPARTMENT)

830 08 001 Purpose:

The ASD provides aviation logistics support for the Marine Aircraft Group and below. This task includes the identification of repair parts, logistics sourcing, and coordination with Navy and other services. In order to be effective, the ASD has to have the right part at the right time. Key performance indicators reflect the ability to support current readiness. Not achieving a goal is not an indicator of failure, but being able to understand barriers within the Integrated Logistics Support System to overcome in order to incrementally improve.

Does the ASD execute all functions dealing with the inventory, storage, and management of all aeronautical and non-aeronautical components?
Reference
MCWP 3-21.2

830 08 002 Does the ASO monitor the day-to-day operations of the ASD?
Reference
MCWP 3-21.2

830 08 003 Does the ASD take appropriate action to ensure receipt and proper distribution of stock and DTO material?
Reference
MCWP 3-21.2

830 08 004 Does the ASO monitor performance indicators and take action to overcome barriers?
Reference
MCWP 3-21.2

830 09 AVIATION SUPPLY SUPPORT (OPERATIONAL SQUADRON)

830 09 001 Purpose:

The Primary mission of Marine Aviation is to participate as the air Component of the MAGTF in the seizure and defense of advanced naval

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bases and to conduct land operations that are essential for the prosecution of a naval campaign. In order to be effective, the squadron has to perform key aviation supply logistical tasks within the material control section.

Reference
MCWP 3-2

- 830 09 002 Does the material control section ensure flight packets are correctly maintained?
Reference
MCO 4400.177
- 830 09 003 Does the expediter process retrograde turn-ins in a timely manner?
Reference
MCO 4400.177
- 830 09 004 Does material control manage the Pre expended bin (PEB) properly?
Reference
MCO 4400.177
- 830 09 005 Does material control reconcile requisitions with the MALS supply department?
Reference
MCO 4400.177